

**PROSTATE CANCER FOUNDATION OF AUSTRALIA
THE CENTRAL AUSTRALIA CHAPTER**

Minutes of Chapter Council meeting held
Thursday 17th March 2011 at Arkaba Hotel,
Adelaide

The meeting opened at 10.00am

Present: Malcolm ELLIS, Keith WILLIAMS, John BAULDERSTONE, Terry HARBOUR(10.20),
Ron LEHMAN, David MERRY, Jeff ROBERTS, John SHIELDS and Bryan HEARN,
Observers: Bev ELLIS, Phyllis SHIELDS, Kay HEARN. Di BAULDERSTONE, Ian FISK, Terry
O'BRIEN(Whyalla) and Graeme Higgs representing PCFA
Apologies: Nil

1. Welcome and Apologies

Chairman Malcolm Ellis opened the meeting and officially welcomed all those present including all the guests and especially Graeme Higgs from PCFA as this was his first CA Council meeting.

2. Minutes of Council meeting held 20th January 2011

The minutes of the last Council meeting had previously been circulated..

Moved they be accepted as a true and correct record. John Shields/ John Baulderstone

Carried.

3. Matters Arising

- Local Health issues. Keith Williams informed members that he had followed up the request from Richard Harry, Limestone Coast, for assistance to a member seeking help with a urinary sling.
- Wind Up of previous Association. Chairman reported that he and Ian Fisk had not, as yet, been able to finalise this matter but hoped to do so in the near future.
- Pull up banners. Murray Bridge, Whyalla, Limestone Coast and Katherine still waiting for their group banner. Graeme Higgs to take up matter at PCFA
- Bunning's funds. Deferred till treasurers report.
- Prostate Supporter content. Chairman pointed out that actual content of the printed newsletter was the responsibility of him and John Baulderstone. They to check proofs as provided by printer and amend as considered necessary.
- External hard drives and recorder. Chairman informed meeting that 2 external hard drives had been purchased and installed on computers of treasurer and secretary. He now considered it necessary for the Chairman to have such a drive as well. By consensus it was agreed that this should happen. Secretary informed that recorder had been ordered and delivery expected sometime next week.
- Storage facility. Terry Harbour still to arrange. Will organise with John Shields re payment.
- Restructure of PCFA. Graeme Higgs reported that Dr Anthony LOWE, previous CEO of National Breast Cancer Foundation had recently been appointed as new CEO for PCFA and expected to take up his appointment on 28th March 2011. All of the proposed PCFA restructure now on hold till then including renaming of State Offices as Regional Offices. The basic concept will be that fundraising to be done on a National basis and support provided locally.

4. Financial report

The treasurer tabled a written report which showed an opening balance of \$1701.65 which after income and expenditure since last meeting now showed a current balance of \$7912.86. This included funds received as a result of Bunning's project which was now available for distribution to groups. (see next item)

Problems had arisen re transferring funds electronically as the current Adelaide Central Credit Union account did not allow this to occur. Treasurer reported that enquires had been made with the Commonwealth Bank where this facility was available. Moved Malcolm Ellis, seconded John Shields that the ACC account be closed and the funds used to open an account with the C.B.A. entitled "PCFA Central Australia Chapter Council" utilising the same 3 signatories being Malcolm Ellis, Chairman, John Shields Treasurer and Bryan Hearn, Secretary.

Carried.

Once this action completed then individual group disbursements will occur. It should be noted that in future all group expense claims should be forwarded to the treasurer who will submit en bloc to PCFA. Lump sum will then be forwarded by PCFA to CA bank account for disbursement by treasurer.

John Baulderstone asked about availability of budget pro formas. Graeme Higgs was unable to advise as and when they would be provided. Treasurer reported that Port Pirie had submitted their budget using previous format.

5. S.A.C. report and update

Chairman informed members that Warwick Rowell had resigned as SAC deputy chair as well as from the Queensland Chapter. Malcolm Ellis had since been elected as the new SAC deputy chair. Members were informed of a proposed new web site to be maintained by the Office of Survivability. Graeme Higgs provided a history as to how this had come about. This site will become the National web site for PCFA with links to many other relevant sites. All groups will be provided with their own page and it was hoped to include many research papers or, if too large for inclusion, then a reference to where they may be found. Hoped that this site will become operational within the next month or so.

Currently the minutes of the last SAC meeting are with the SAC Chairman but will be released to members when received. SAC have identified a number of issues, as listed in the minutes, which will be pursued during the next 12 months.

Keith Williams commented that Leon Madigan had resigned from the Queensland Chapter and as their SAC rep. He had been replaced as such by Bruce Kynaston. Keith also commented on some problems that had arisen relative to the actual SAC reps to be appointed by the VIC/TAS chapter. This revolved around whether or not the position of the immediate past SAC Chairman was "ex officio" or constituted one of the designated SAC appointments made by each Chapter. SAC to resolve.

6. Any other business

- Chapter guidelines. Chairman displayed a copy of proposed new National guidelines only received yesterday. Chairman to distribute to all groups seeking comment and feedback which should be sent to either Malcolm Ellis or Terry Harbour

The need to include a section relative to the disposition of assets in the event of a group closure was raised. During discussion it was commented that as all groups are affiliates of PCFA maybe such a condition could be included in the PCFA rules of affiliation.

- New groups update. Jeff Roberts reported on having spoken with a visiting Port Lincoln urologist with a view to arranging a public awareness evening there on 29th June 2011. As a Chapter we will be unable to provide the financial assistance requested by local Pt Lincoln organisers to assist with production of a play in September but are prepared to assist in any other way relevant. Jeff also provided report re progress at Gawler. Awareness meeting held 9th March where about 50 people in attendance. Appeared to be considerable support for establishing a support group in the area. An awareness meeting has been arranged for Berri on 28th March at the Berri Hotel where James Aspinal, a visiting oncologist, will be the guest speaker. Alan Dan from the local Lions Club in Berri has undertaken all the local arrangements. Nothing to report on potential group for Kangaroo Island but Chairman to follow up. Secretary reports on recent contact with potential for awareness evening at Victor Harbor and to follow up.

Jeff reported on Action Group activity re possible event in Western suburbs. He is working with a Bob Lockhead from Woodville Rotary who is able secure use of town hall or Seaton RSL club for event. A meeting has been arranged for Monday 21st March 2011 to further discuss the issue. David Merry also spoke of Action Group involvement in upcoming field days at Mt Barker and Bordertown. An application has been lodged for a stall at the Paskeville field day.

Ron Lehmann spoke of the Murray Bridge group involvement in upcoming Koorunda field day

Chairman reported that he and secretary are visiting Pt Augusta on 31st March with a view to setting up a local group based on outcomes of recent awareness evening.

- CA web site. Ian Fisk reported that the Chapter web site was now up to date with Council minutes but requires contact details and upcoming speaker details for all support groups to include on various group pages. Ian will also include SAC minutes backdated to February 2010 when received by Malcolm Ellis from Graeme Higgs. When the most recent Council minutes are uploaded they should be clearly annotated that they are subject to confirmation at the next Council meeting.
- Fund raising concert. Jeff Roberts reported on approach made by representative of Adelaide Men's Choir with a view to them hosting a concert to raise funds for the CA Chapter. After discussion it was agreed that Jeff, David Merry and Malcolm Ellis should meet with choir rep to consider this proposal.
- outcomes data base. Jeff delivered a brief verbal report on this topic. Noted that about 5500 individuals named on data base. Will take steps to invite Carol Pinnock, who supervises this data base, to attend next council meeting to talk about uses of this data base.
- Lions Prostate Cancer web site. It is anticipated that this will be "engulfed" by the proposed new website discussed earlier during this meeting.
- networking. This topic also covered earlier by Keith Williams in his report re local health issues.
- Cancer Council. Several members commented on meeting Tina Gibson from the Cancer Council at a recent Action Group meeting. It appeared that the time was right to build up the relationship between the CC and our Chapter by including relative information in their newsletter. Secretary to make contact and report back later.
- Ron Lehmann tabled a report concerning prostate cancer nurses. He referred to an article in issue 40 of the Prostate News. He intends visiting WA in July and will obtain more information then. Graeme Higgs spoke to the same topic and provided considerable history on the same subject. It appears that on 1st April 2011 a new program for prostate cancer nurses as organised by a Julie Sykes will be released. Apparently considerable funding has been made available from Movember funds. Basically PC nurses will be based in hospitals as PCFA employees. They will be responsible for a patients treatment not to take over their lives. Many problems are envisaged but PCFA are determined to develop the program. Questions were asked about the availability of monies donated to the Trevor Hunt fund. Graeme Higgs undertook to investigate and report back.
- Support Group funding. Keith Williams commented that it was his understanding that originally about 2.5 million dollars had been made available for the support groups program. These funds to be invested and the interest to be used to administer the program however it appears that these funds are now no longer identifiable and their whereabouts unknown. After discussion it was resolved that this matter should be directed to SAC for consideration at a National level.
- funeral donation envelopes. Secretary reported requesting 1000 such envelopes from PCFA. Informed that only very view available and would be too expensive to print anymore. 200 eventually received and 35 recently forwarded to a funeral parlour at Port Pirie for use at a funeral. Graeme Higgs undertook to look into this situation as all members saw the lack of envelopes as detrimental to the work undertaken by members.
- Country TV ads. This matter had been raised by Terry O'Brien at a recent chapter teleconference. Graeme Higgs commented on the ready availability of such adverts and undertook to secure copies for use by CA Chapter members.

Chairman thanked everybody for their participation and input and closed the meeting at 12.30pm

Next meeting 10.00am Thursday 19th May 2011 at the Arkaba Hotel.

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(chairman)

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(date)