

**PROSTATE CANCER FOUNDATION OF AUSTRALIA
THE CENTRAL AUSTRALIA CHAPTER**

Minutes of Chapter Council meeting held
Thursday 20th May 2010 at Whyalla Foreshore Motor Inn
Whyalla

The meeting opened at 9.50am

Present: Malcolm ELLIS (chairman), Murray NECK, John SHIELDS, Keith WILLIAMS, Bryan HEARN, John BAULDERSTONE, Jeff ROBERTS, Ron LEHMAN
Observers: Paul REDMAN (PCFA) and 3 observers from Whyalla and 1 councillor's wife
Apologies: Dean WALL,

1. Welcome and Apologies

Chairman opened the meeting and officially welcomed all those present. Apology received from Dean Wall. Secretary not present as flight from Adelaide delayed but on route.

2. Minutes of Council meeting held 18th March 2010

The minutes of the last Council meeting held at Murray Bridge were presented for approval.

Moved they be accepted as a true and correct record. Keith Williams/John Shields **Carried.**

2A. Additional matters - Recent Council Appointment & Teleconferences

It was noted that Ron Lehman, Murray Bridge Support Group had recently been elected to CA Council to fill the casual vacancy left by resignation of Terry Harbour. Paul Redman undertook to ensure Ron was provided with appropriate PCFA name badge etc.

Keith Williams raised the issue of an apparent confusion re dates of executive and chapter teleconferences. It appears that a chapter member recently became involved in an executive teleconference on the understanding that it was a chapter teleconference. *(Secretary to ensure all members had current time table)*

3. Matters Arising

- (a) Loan DVD's available from PCFA. The listing is still to be completed. Should be available soon..
- (b) New name badges from PCFA. Received by all members with the exception of Ron Lehman.
- (c) Central Australia Chapter logo. Map of Australia with CA area highlighted along with PCFA logo and appropriate wording. Moved that logo be adopted Malcolm Ellis/John Baulderstone **Carried**

10.35am Paul Redman leaves to collect secretary at airport

(d) Jeff Roberts spoke of on going problems being experienced re arranging local urologists for public meeting in Mount Gambier and the alternatives available. Local Rotary club still very co-operative. General discussion arose re hosting Awareness stalls at various rural field days. 2 year rotation between venues to be considered.

11.05 Tea break during which Paul and secretary arrived from airport

11.15 Meeting resumed

(e) Leadership working party. John Shields tabled updated leadership manual for all support groups. Noted that Murray Neck now part of working party that will ensure the manual is kept updated and that to ensure this happens, input is welcome from any source.

Moved that the manual be adopted John Shields/John Baulderstone **Carried**

(f) Country members visiting city assistance scheme. John Shields expressed the view that scheme should be extended to include the placement in all hospitals of a current brochure showing all Central Australia Chapter contact details. Paul Redman explained that a relevant brochure has been produced by PCFA with facility for rear page to be left blank and have local Chapter details inserted. Paul to provide copy of this brochure. Noted that John Baulderstone included in ongoing working party and is Adelaide contact for any visiting member.

4. Financial report

Treasurer, John Shields, tabled a written report and spoke to the report. Report showed an opening balance of \$357.28. List of income and expenses detailed. Closing balance of \$1160-36

Moved that report be received

John Shields/John Baulderstone

Carried

5. Chapter Business Plan

No nominations have been received to fill any of the roles. Chairman and secretary to prepare list of roles etc and circulate to all groups.

6. Recent S.A.C. meeting

Minutes of recent SAC teleconference had previously been distributed to all councillors.

Paul Redman expanded on a number of issues including training courses and consumer advocacy matters. It should be noted that copies of the GP's prostate cancer chart is available to any GP's who require same.

7. Local Health Issues

An up date on the provision of a continence nurse to Alice Springs was provided by Murray Neck. Following discussion it was resolved that further pressure is required to be exerted on the NT Government to expedite this matter. Murray to provide relevant information to secretary who will draft the necessary correspondence. It was suggested that a copy be forwarded to PCFA for their attention and information.

8. Any other business

(a) National Conference Paul provided an update in which he confirmed all speakers had been booked. He emphasised that anybody intending to attend should be encouraged to book early as very favourable prices for accommodation had been secured.

(b) CA Chapter Conference Paul confirmed that the venue would be the Novotel Barossa. It had been agreed that group conveners and partner along with 4 other representatives from each group would be funded by PCFA making a total of 6 per group.

PCFA National Chairman and CEO already agreed to attend. Invitation to be extended to SAC Chairman David Gregory. Paul spoke of various travel options being considered including bus from Adelaide. It was noted that if Whyalla group representatives intended attending then they should take steps to affiliate as soon as possible. Council to meet with Paul in Adelaide on evening of 10th June to resolve speakers and other arrangements.

1.05pm Meeting adjourned for lunch

1.45pm Meeting resumed.

(c) Association of Prostate Cancer Support groups. With the successful introduction of the CA Chapter, the need was now seen to "wind up" the previous Association. Chairman undertook to ascertain the appropriate procedures to accomplish this. It was suggested that any funds remaining with the Association should be donated to the CA Chapter with the approval of previous members.

(d) "Click to raise funds" for Prostate Cancer Research John Shields spoke of his regular viewing of a web site relating to breast cancer and queried why a similar site could not be developed for PCFA and prostate cancer. Paul undertook to follow up with PCFA and report on outcomes at later meeting.

(e) Football match to raise awareness John Shields aired his thoughts about such a football match being arranged at the MCG in the same way as the recent "pink" day for breast cancer. General discussion took place during which Paul informed members that at least 500 volunteers would be required on the day for any such event and that these numbers just simply did not exist at the moment. It was suggested that an approach be made to the Movember organisers to look at this possibility. Comment made that a "Blue" day might be arranged at a Crows v Port game given Crows CEO now a PCFA SA Board member.

(f) Hospital visits. Comment made that any members attending any hospital as part of the visiting scheme should be provided with an appropriate badge. Paul informed members of a Graham Postlethwait who organises a similar scheme in a Sydney hospital.

(g) Action list. Secretary went through current action list and noted many of the outstanding actions had now been completed. New list to be prepared following this meeting

(h) Carol Pinnock request Jeff Roberts reported on recent attendance at a committee meeting organised by Dr Pinnock and the subsequent request from her for a consumer representative to join this committee. Jeff agreed to accept this appointment and Chairman Malcolm Ellis to be his deputy.

(i) Country/Metro visitors scheme Covered earlier during meeting.

- (j) Forum report from Jeff Roberts Jeff reported on his attendance at a recent Health Care Research & Evaluation forum at the request of PCFA CEO. It is anticipated that further attendance will be required and it was suggested that attendance be rotated amongst chapter members.
- (k) Council tenure of service. John Baulderstone and Jeff Roberts both volunteered to join Bryan Hearn as those council members to retire at end of 2011. This leaves Malcolm Ellis, Keith Williams and John Shields to retire at end of 2012 with Dean Wall, Murray Neck and Ron Lehman retiring at end of 2010. It should be noted that nominations will be required to fill these vacancies at the appropriate times.
- (l) Paul Redman congratulated chapter members for their ongoing commitment to the newsletter Prostate Supporter.
- (m) Paul spoke to the CA Chapter budget noting that it amounted to \$203,000. It was noted that State Boards will be given the task of raising at least 50% of relevant Chapter budget.
- (n) Bunning's event – will now most likely be a prostate cancer awareness event for PCFA support groups with Bunning's staff attending to any fundraising activities. No specific details yet available.
- (o) Paul reports that a financial manager has been appointed to assist him commencing from 1st July 2010. One of his initial tasks will be to present a total new chart of accounts for use by PCFA.
- (p) Murray Neck reported on a recent fund raising efforts on behalf of PCFA held in Alice Springs in conjunction with Tourism Central Australia. Future expense claims from Alice Springs support group will be made against these funds raised. Murray also reported that about \$25,000 had recently been raised at the E J Whitten golf day in Alice Springs with these funds being given to Cancer Council NT.
- (q) Keith Williams reported on having recently been a guest speaker on prostate cancer at a National Tyre Power meeting of 200 plus attendees. Despite some confusion, this meeting had nothing to do with the Big Ride event organised as a fund raiser for PCFA by the NSW Chapter and which arrived in Darwin on the same weekend.
- (r) The question of a National PCFA newsletter was raised and discussed. Paul reported that this project was being re-evaluated as original format and content had been strongly objected to, particularly by members of the medical profession.

9 Observers comments

The Chairman invited the observers to ask questions or make comments as they thought appropriate.

Brian Marshall thanked Paul and the Council for the opportunity to attend the meeting and for their input the previous evening at the public meeting. Chairman thanked Brian for all his work in arranging both these meetings.

Next Council meeting. The next Council meeting will be held on Thursday 15th July 2010 in Katherine at the Knotts Crossing Resort. Travel arrangements will need to be made well in advance

Meeting closed at 3.00pm.

Next meeting 10.00am Thursday 15th July 2010 in Katherine N.T at the Knotts Crossing Resort.

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(chairman)

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(date)